**REPORT DESIGN**

**! ALL THE PAPERS WILL BE A4 PAPER**

**! WRITINGS WILL BE UNIFORM & HANDWRITING or WORD DOCUMENT & WITH BLUE or BLACK**

**! HEADLINES WILL BE CAPITAL LETTERS**

**! PLACE THE REPORT IN A SHEET PROTECTOR OR STAPLE ALL THE PAPERS**

**! YOUR REPORT WILL CONTAIN THE PAPERS IN ORDER OF BELOW.**

**1.COVER PAPER (**

NAME OF UNIVERSITY:

NAME OF CLASS:

NAME OF EXPERIMENT:

DATE:

SUBMITTED BY: YOUR NAME

SUBMITTED TO: ASSISTANT’S NAME

**2.PURPOSE**

AIM OF THE EXPERIMENT WITH 1 or 2 SENTENCES.

**3.THEORY**

THEORITICAL INFORMATIONS ABOUT THE EXPERIMENT WITH A FEW PARAGRAPHS.

**4.MATERIALS & METHODS**

ALL THE MATERIALS USED & NAME OF THE METHOD.

**5.PROCEDURE**

STEPS OF THE EXPERIMENT THAT TOLD BY THE INSTRUCTOR.

**6.DATA PAPER**

PLACE THE DATA PAPER SIGNED BY THE INSTRUCTOR ALONG THE REPORT.

**7.GRAPHS**

IF THERE IS ANY GRAPH NEEDED TO PLOT, PLOT IT BY COMPUTER PROGRAM OR ON GRAPH PAPER. PLACE THAT PAPER INTO THE REPORT.

**8.RESULTS & CALCULATIONS**

RESULTS OF THE EXPERIMENT WITH IF THERE IS ANY CALCULATION.

**9.DISCUSSION** with a few paragraph

COMPARINGS EXPERIMENTAL RESULTS AND THEORITICAL RESULTS.

FAULTS/ERRORS WITH REASONS.

YOURSELF COMMENTS ABOUT THE EXPERIMENT.

NO THEORY & NO PROCEDURE INFORMATIONS.

**10.LAB QUESTIONS**

ANSWERS OF THE QUESTIONS AT THE END OF THE LAB SHEET.

**11. REFERENCES**

EXAMPLE OF PAGE DESIGN FOR LABORATORY REPORT:

GRAPHS:

(if necessary)

5

LAB QUESTIONS:

REFERENCES:

7

PURPOSE:

THEORY:

1

DATA SHEET

3

DISCUSSION:

6

RESULT & CALCULATIONS:

4

MATERIALS & METHODS:

PROCEDURE:

2

COVER PAGE